**Scottish Public Health Nutrition Group Work Plan (2020 – 2022)**

1. **Advocacy and communication (ALL)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOME** |
| 1.1 | Respond to relevant national consultations | Years 1 and 2 | Group members | Database of consultations responded to and associated SPHNG response | Improved professional governance; stronger PHN voice; and focused provision of PHN expertise |
| 1.2 | Implement a mechanism for two-way communication between SPHNG, ScotPHN and NHS Boards  Map local networks and groups | Years 1 and 2 | ScotPHN/All | Key communication pathways within each NHS Board identified.  Understand reach of network and workforce working in this area. |
| 1.3 | Provide professional expertise and leadership input to various working groups or at events | Years 1 and 2 | Group members | Database of requests for input to working groups etc and output from such groups shared with NHS Boards. Update annually. |
| 1.4 | Produce an annual report (end of financial year) detailing the SPHNG activities | Years 1 and 2 | Chair | Annual report produced and shared with relevant stakeholders |
| 1.5 | Scope a project to obtain learning related to food insecurity precipitated by covid-19 pandemic to inform future activity in relation to climate change. | Years 1 and 2 | ScotPHN/PHS | Themed meeting held and scoping exercise undertaken  Joint meeting with SMaSH? |

1. **Networking and capacity building (AC/SS)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOME** |
| 2.1 | Review stakeholder analysis previously carried out. Prioritise a series of those with whom the PHNG wishes to engage within 2022-23. Also to review the template which includes information on which groups members participate on at local and national level. | Year 1 | ScotPHN  Group committed to update the stakeholder analysis and the template. ScotPHN to circulate. | Agreed list of stakeholders and engagement priorities in 2021-22. | Stronger relationships between SPHNG and key stakeholders |
| 2.2 | Implement a communication plan. Connect to communication being developed within PHS. | Year 1 | AC/YT/SS | Communication plan developed and key activities for 2021-22 identified. |

1. **Workforce development and leadership (CH/WC)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOME** |
| 3.1 | Identify CPD and training opportunities for members of the SPHNG | Years 1 and 2 | CH/WC | CPD and training opportunities identified | Strategic and coordinated approach to PHN training for SPHNG members and wider workforce |
| 3.2 | Collate local evidence based training provision that can be shared nationally  Creation of shared spreadsheet (hosted on MS Teams) for members to populate local training in place and shared resources. | Years 1 and 2 | CH/WC | Database of training programs and associated learning outcomes (capacity issue – HW newsletter to replace?)  Excel sheet for group to populate |
| 3.3 | Identify any gaps in training provision and explore development of new training programs with other partners | Years 1 and 2 | CH/WC | New training programs developed |

1. **Public health nutrition and COVID-19 recovery plans (SS – need another volunteer)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOME** |
| 4.1 | Support implementation of the position paper on Public Health Priority 6 on behalf of the Scottish Directors of Public Health and ensure public health nutrition considered within all public health priorities. | Years 1 and 2 | SS/RC | Position statement developed and shared | PHN is fully embedded in covid-19 remobilisation, PH priorities, workforce development and within Public Health Scotland |
| 4.2 | Identify prioritised activity of PHNG to support COVID-19 recovery and remobilisation plans. |  | SS/RC | Paper to highlight issues to be considered in remobilisation of services and post-pandemic recovery. |

1. **Policy development and application of evidence (SS/RC)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOMES** |
| 5.1 | Continue to identify actions to support ongoing implementation of the Maternal & Infant Nutrition Framework and consider input beyond March 2021 when current framework is scheduled to end.  (REVISE TO INCLUDE MIN WORKPLAN) | Years 1 and 2 | SS/RC | Agreed actions identified. Consideration of post March 2021 framework. | Continued focus on PHN issues in national policies |
| 5.2 | Continue to identify actions to support implementation of the Diet & Healthy Weight Delivery Plan | Years 1 and 2 | SS/RC | Agreed actions identified |
|  | Strategic partnership agreement? |  |  |  |  |
|  | How to include Good Food Nation? |  |  |  |  |

1. **Research and knowledge development (RA/ – additional volunteer required)**

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|  | **ACTION** | **TIMELINE** | **LEAD** | **OUTPUT** | **SHORT TERM OUTCOMES** |
| 6.1 | Host a further meeting with invited partners from academia and organisations undertaking research to explore areas of mutual research interest and future collaborative research | Year 2 | RA/RS | Meeting held with partners from academia and shared agenda identified for future collaboration | Strategic and coordinated approach to PHN research in Scotland |
| 6.2 | Engage with the research programme being established within Public Health Scotland. Ensure liaison with FSS is undertaken. | Years 1 and 2 | TBC | Initial meeting with relevant staff from Public Health Scotland and (?) FSS. |