

Shared Services Portfolio (Public Health) – Professional Advisory Board

Remit

Purpose: to outline the remit and responsibilities of the Professional Advisory Board to the SSP (PH).

Background

NSS is undertaking a review of shared services on behalf of the NHS Chief Executives to consider the key strategic challenges facing health in Scotland and to ensure the desired outcomes stated within the 2020 Vision can be achieved whilst addressing pressing current and emerging demands on the system, including growing financial constraints.

Public Health has been included in its review of support functions, within the 'Health Portfolio'. This component of the SSP has awaited the outcome of the Public Health Review (PHR), commenced in November 2014 and published in February 2016, so that the recommendations of the PHR can be fully integrated into the SSP.

Project Overview

It has been agreed that the SSP (PH) will focus on 'function'. Led by Mahmood Adil, the Scottish Public Health Network (ScotPHN) on behalf of the Scottish Directors of Public Health (SDsPH) are facilitating a process of engagement to establish how the public health community envisages the three domains of public health (services, protection and improvement), underpinned by health intelligence, could be made more effective and efficient. What is the best solution for Scotland?

Project Activity

Mapping:

Consolidate data on function obtained through the PHR, the PHR report and associated engagement documents to avoid duplication of efforts and develop an outline of current activity and relationships where necessary.

Stakeholder engagement:

Project leads will attend the meetings of key stakeholders over a period of three months to discuss the project and obtain views.

Stakeholder views will be gathered on examples of functions/services for possible development identified from PHR and the project Professional Advisory Group (the 'short list').

Questions to obtain views on the future configuration of the public health function will be developed and circulated to allow different stakeholder groups to discuss and feedback their views and preferred options.

These data will be consolidated into a number of options which will be discussed in a second phase of engagement ie a large meeting in August.

Business Case:

A business case with costings will be produced including the worked up robust and realistic options. This will be provided to the Chief Executives via the NSS Programme and Health Boards in September 2016.

Advisory Board Remit

- To provide multi-agency, multi-disciplinary, and geographical input to the project;
- To provide local, regional and national perspectives to the project, including remote and rural; and
- To advise and guide the project group on the different aspects of the public health function including possible options for consideration from across the domains of public health including health services, health protection, health improvement and health intelligence.

Membership

The Professional Advisory Group membership will include representation from the three domains of public health plus any additions that had been discussed with the Scottish Directors of Public Health. It is intended that members provide multiple representation and geographies in order to keep the membership small to ensure effectiveness of this group. Please see Appendix for proposed candidates.

Staff side is represented throughout NSS SSP governance structure at Health Portfolio, Shared Service Portfolio Board and Customer Reference Group.

Organisation

Chair - Mahmood Adil, Medical Director, PHI, NSS.

Project Administration – ScotPHN and NSS

Project Group – Mahmood Adil, Phil Mackie, Gillian McCartney and Ann Conacher

- The project group will report to NSS Shared Services Health Portfolio.
- The Professional Advisory Group will advise and guide the project group and agree suggested options for immediate consideration and longer term development. These ultimately form the basis of an Initial Agreement from the Health Portfolio to the Shared Services Portfolio.

Timescale

The project will be completed by September 2016.

The Professional Advisory Group will meet monthly during the life of the project. At outset to advise on the proposed question set and short term options and engagement process, and at end to review options to be included in the Business Case to NSS.

Appendix

Proposed Membership

Representation	Name	Job Title	Organisation
Project	Mahmood Adil	Medical Director	PHI, NSS
Project	Phil Mackie	Lead	ScotPHN
Project	Ann Conacher Gillian McCartney	Manager Project Officer	ScotPHN
Special Board & Chair of SDsPH & Chair of Workforce Review Group	Andrew Fraser	Director of PHS	NHS Health Scotland
Health Improvement & northern Boards & remote&rural & SDsPH lead on Leadership & Succession Planning	Susan Webb	Interim DPH	NHS Grampian
Health Protection Network	Syed Ahmed	Consultant in Health Protection / Clinical Director	HPS
Health Services	Harpreet Kohli	DPH	NHS Lanarkshire
Academia	Sarah Wild	Professor of Epidemiology and Honorary Consultant in Public Health, NHS Lothian	University of Edinburgh
Health Protection & small, rural board	Tim Patterson	Interim DPH	NHS Borders
Health Intelligence & lead of PHR implementation on behalf of SDsPH	Gerry McCartney	Head of ScotPHO	NHS Health Scotland
Scottish Faculty of Public Health	Julie Cavanagh	CPHM	NHS Tayside